

Academic Guide for Graduate Students

2025 Edition

**Graduate School of Agriculture
Ibaraki University**

In this year, the schedule for each term is as follows:

Term I	(the first half of the first semester)	April 10 - June 4
Term II	(the latter half of the first semester)	June 5 - July 31
Term III	(the first half of the latter semester)	September 29 - November 24
Term IV	(the latter half of the latter semester)	November 25 - February 3

Times of class periods are as follows:

First period	08:40 — 10:25
Second period	10:35 — 12:20
Third period	13:10 — 14:55
Fourth period	15:05 — 16:50
Fifth period	17:00 — 18:45

INFORMATION

Class Registration: CampusSquare

CampusSquare is the online Academic affairs system of Ibaraki University.

You must register for classes online during the registration period of each semester.

CampusSquare

<https://csweb.ibaraki.ac.jp/campusweb/>

Student Email: Office 365

Your student Email is provided by Microsoft Office 365.

When you log in into student email, go to the website of the Center for Information Technology.

In the upper left hand corner, you will find a button link labeled "Office 365".

Log in using the same credentials you use for CampusSquare.

Institution for Information Management and Strategy, Ibaraki University

<https://www.ipc.ibaraki.ac.jp/>

If you need help with using CampusSquare or Office 365, please ask your supervisor or tutor.

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Three Policies of the Graduate School of Agriculture

Diploma Policy

Our educational goal, as the Graduate School of Agriculture, Ibaraki University, is to nurture advanced professionals in agriculture the ability to act with insight and a multifaceted viewpoint to confront diverse issues in society on a regional and global level. Therefore, we, Graduate School of Agriculture, Ibaraki University, set out the Diploma Policy to confer a master's degree on qualified graduates demonstrating knowledge, ability and attitude in accordance with the following criteria:

[Academic skills and research ability in the specialized discipline]

The acquisition of advanced agricultural expertise and practical skills that can be utilized for food production and formation of social infrastructure in a region for adaptation to global environmental changes.

[Comprehensive perspectives in global society]

The ability to comprehensively understand agricultural issues in the 21st century and oversee agriculture in Japan and other countries in Asia based on diverse cultures and values.

[Cultural Sensitivity]

The ability to co-operate and communicate openly with people of different cultural and social backgrounds resolving global issues from an agricultural perspective in a discerning and logical manner.

[Responsibility as part of society]

Possessing high ethics and independence as an advanced agricultural professional to develop and contribute to a sustainable society coexisting with nature with an attitude to learn continuously.

[Region-Oriented Society Development]

The ability to utilize agricultural expertise and practical skills to contribute to the solutions of, and continually develop society on a regional level.

Curriculum Policy

In order to instruct the elements determined in the Graduate School of Agriculture Ibaraki University Diploma Policy, we set the curriculums consisting of 4 courses in the major in Agriculture, and offer common subjects and specialized subjects of a particular field to learn systematically and comprehensively on modern agricultural sciences.

[Nurturing the ability to discover and problem-solve]

Our lectures are based on problem-solving in smaller groups to encourage students to develop skills in finding and discussing issues on agriculture and food production in societies, both regional and global, alongside fieldwork with local communities to enrich advanced agricultural expertise, skills and abilities to research continuously.

[Developing comprehensive understanding of multiple issues]

Students will earn credits on multiple applied subjects of other courses in addition to their specialized field, thus developing an ability to understand various subjects of study. It will also encourage students to oversee their specialized field within society as a whole and establish the right mindset in their future careers.

[Education that nurtures an attitude to work in regional and global development]

Students will be nurtured to acquire high ethics, professionalism and communication skills, alongside the advanced expertise to work in the regional and global societies, through taking common subjects and specialized subjects.

【Quality Assurances in Education】

To make credits substantial and visible by ensuring study hours and rigorous grading based on achievement goals for each class subject and clear grading criteria, will carry out strict examination of dissertations and evaluation of final examination results based on clear dissertation examination criteria and final examination implementation guidelines. Through mutual cooperation and inspection between faculty member and students, we will promote constant educational improvement in response to the rapidly changing field of agriculture.

I. Courses and Modules

Major	Courses	Modules
Agricultural Science	Course in Applied Asian Agriculture	Agronomy
		Animal Science
		Plant and Microbial Sciences
		Food and Life Sciences
		Agricultural Engineering
		Rural Economics
	Course in Practical Agricultural Food Science	Animal Science
		Microbial Science
		Plant Science
		Food Science
	Course in Applied Plant Science	Plant Protection Science
		Plant Production Science
		Botanical Resources Science
	Course in Regional Collaboration	Agricultural and Environmental Engineering
		Agricultural Economy and Symbiotic Society

- Students must select one module as a “core-module” to acquire the knowledge of the specified research field.
- Except for the classes in Applied Asian Agriculture, most classes are conducted in Japanese.

II. Structure of the Curriculum

1. Curriculum

The major purpose of the Graduate School at Ibaraki University is to nurture highly specialized professionals who will lead the processes of building a knowledge-based society, as well as highly intellectual individuals to support the knowledge-based society. For that purpose, along with the acquisition of knowledge in a specialized field, the school aims to cultivate individuals with extensive academic knowledge, and fundamental knowledge in their particular field of specialization. To achieve these goals, the Graduate School of Agriculture offers the following subjects:

- 1) Graduate school common subjects
- 2) Graduate school of agriculture common subjects
- 3) Core-module subjects
- 4) Other-modules subjects in the course / Applied Subjects
- 5) Master's Thesis Subjects

2. Requirements

Requirements for completing the course are at least 2 years of course work, at least 30 units as specified by the school, receiving necessary advice on research, and passing the Master thesis examination and the final examination. Students who achieve excellent results may be able to complete the program after one year of course work. (Article 14 of the Rules of the Graduate School of Agriculture, Ibaraki University)

Subject Groups	Required units
1) Graduate school common subjects	At least 2
2) Graduate school of agriculture common subjects	3
3) Core-module subjects	At least 4
4) Other-modules subjects in the course / Applied Subjects	At least 5
5) Master's Thesis Subjects	14
Total	At least 30

* A maximum of 15 units earned for subjects in other graduate schools can be counted towards the degree completion requirements.

It is basically based on replacing the existing subjects with the subjects of the Graduate School.

However, if there are no ready-to-read subjects in the Graduate School, you will be certified by the subject name you have acquired.

Students who wish to take subjects from other departments or graduate schools should submit an application form in advance to the Academic Affairs Section.

III. Class Registration

1. Applying for classes

After deciding the classes to take, please submit "Lecturer Slip (Class Declaration Form)" to the teacher of each class and get approval of attendance from the teacher.

2. Registering classes

After applying for the classes, please register classes via "CampusSquare (the online academic affairs system)" during the registration period. After the registration period, there is a "course registration/modification period." During this period, you can modify your registered classes via CampusSquare system. Please make sure that there are no errors on your registration.

Please make sure to register the classes related to your master's thesis (major studies, special exercises, and presentation exercises) during the registration period of the beginning of your second year.

<Registration period and modification period>

The registration period will be for two weeks in the first semester (mid-April to late) and the latter semester (late September to early October). Regarding the classes to be taken in Term II and Term IV, the registration period will be set for one week before the classes begin. The registration period for the intensive classes will be established as necessary.

The following is the registration period and modification period in the first year. For the period of the second year, please check with the bulletin board on campus.

[The first semester (classes to be taken in Term I and Term II)]

Registration period: Thursday, April 3, 2025 - Wednesday, April 16, 2025

Modification period: Thursday, April 17, 2025 - Wednesday, April 23, 2025

[Classes to be taken in Term II]

Registration period: Thursday, June 5, 2025 - Wednesday, June 11, 2025

[The latter semester (classes to be taken in Term III and Term IV)]

Registration period: Wednesday, September 24, 2025 - Friday, October 3, 2025

Modification period: Saturday, October 4, 2025 - Friday, October 10, 2025

[Classes to be taken in Term IV]

Registration period: Tuesday, November 25, 2025 - Monday, December 1, 2025

If you do not register classes via "CampusSquare (the online Academic affairs system)", your grades will not be accepted. Please make sure to check your registration via CampusSquare

3. Addition and withdrawal of registered classes

If you have some classes you wish to take or you wish to withdraw after the above-mentioned registration period, you must complete the required form and submit it to the Academic Affairs Section (GAKUMU Office) by the following deadline. **If you do not submit by the deadline, your application will not be accepted.** In addition, the application deadline for the intensive classes is the last day of the course.

If you do not withdraw the course you wish to cancel, the grade of that course will be recorded.

[Application Deadline to the **addition** of classes]

Classes taken in the first Semester/ Term II: Wednesday, May 7, 2025

Classes taken in the latter Semester/ Term IV: Friday, October 24, 2025

[Application Deadline to the **withdrawal** of classes]

Classes taken in the first Semester/Term I: Wednesday, May 7, 2025

Classes taken only in Term II and taken from Term I to Term IV: Tuesday, July 1, 2025

Classes taken in the latter Semester/Term III: Friday, October 24, 2025

Classes taken only in Term IV: Friday, December 26, 2025

4. Notice from the University

Notice from the university to the students will be posted on the bulletin board in front of GAKUMU Office. Whenever you come to the campus, make sure to check the bulletin board.

(Contents of posting: Class cancellation, make-up class, Schedule of intensive class, call, etc.)

5. Course Registration Credit Limit (CAP System)

The University has established a limit on the number of credits a student can register for each year to prevent over-registration, to ensure the 45 hours of study required to earn one credit, to make credits substantial, and to improve the quality of study by taking appropriate courses in each year of study. This is called the CAP system.

The annual course registration cap (CAP) is set at 30 credits. However, courses for completion requirements and intensive courses are excluded from the CAP.

Students who have earned the prescribed credits with excellent grades may be allowed to register for more than 30 credits (CAP flexibilization) by applying for it according to the procedures specified by the Graduate School.

The application criteria for CAP flexibilization are as follows.

- Grades: GPA of 3.5 or higher in the most recent semester at the time of application.

- Course registration limit: 38 credits per year (extra 8 credits can be added)

Please check the bulletin board for application procedures.

6. Handling of absences from classes due to unavoidable circumstances

If you miss (or have) a class

If you know in advance that you will be absent from class, please notify your instructor directly during class.

If you are absent from a class due to “unavoidable circumstances”, you will be treated as having attended the class by giving you the opportunity to take a make-up class or study assignment by making a request.

If a student is absent from a class due to “unavoidable circumstances”, he or she must notify the faculty member in charge of the class within one week, and contact the Academic Affairs Group to submit the original supporting materials. In addition, please submit a copy of the supporting materials to the faculty member in charge.

However, if it is difficult to assign make-up lectures or study assignments in a specific class, such as intensive lectures, it will be clearly stated in the syllabus.

“Unavoidable circumstances” are the following cases.

(1) In the event of contracting an infectious disease stipulated in Article 18 of the Enforcement Regulations of the School Health and Safety Act (Ordinance No. 18 of the Ministry of Education of Showa 33. (Remarks 1 and 2)

(2) Bereavement leave (Remarks 3)

(3) Citizen judge system

(4) Service disruption of public transportation

If there are other circumstances, it will be at the discretion of the instructor in charge of the class.

7. Final Exam

If a person who is eligible to take the final examination is unable to take the final examination due to the following circumstances, he or she may apply to the Academic Affairs Group within one week from the day after the final examination for the subject and submit documents proving the circumstances.

(1) In the event of contracting an infectious disease stipulated in Article 18 of the Enforcement Regulations of the School Health and Safety Act (Ordinance No. 18 of the Ministry of Education of Showa 33. (Remarks 1 and 2)

(2) Bereavement leave, remarks 3

(3) Citizen judge system

(4) Service disruption and delay of public transportation

(5) Other items that are judged to have unavoidable circumstances

* (5) “Other” may be judged as a subject for a make-up exam.

Whether or not you are eligible will be determined by the documents that can confirm the situation, so please submit it to the Academic Affairs Group.

In addition, for circumstances that can be contacted in advance, such as entrance examinations, as a general rule, the Academic Affairs Group must be notified in advance when the circumstances are known.

As a general rule, the deadline for the make-up examination is within three weeks from the day after the final examination of the subject. (If there are special circumstances, it will be within the relevant semester.) However, if this is not possible, it may be conducted after the relevant semester.

(Remarks 1): Infectious diseases stipulated in Article 18 of the Enforcement Regulations of the School Health and Safety Act.

- Type 1 Infectious Diseases: Ebola hemorrhagic fever, Crimean-Congo hemorrhagic fever, Smallpox, South American hemorrhagic fever, plague, Marburg Disease, Lassa fever, poliomyelitis, diphtheria, Severe acute respiratory syndrome (The pathogen must be a betacoronavirus genus MERS coronavirus) and infectious

disease such as Specified avian influenza, New influenza, etc, Designated infectious Diseases, New infectious Diseases.

- Type 2 Infectious Diseases: Influenza (except infectious disease such as Specified avian influenza, New influenza, etc), whooping cough, Measles, Epidemic subauricular adenitis, Rubella, chickenpox, Pharyngeal conjunctival fever, Novel Coronavirus Infection (The pathogen must be a betacoronavirus genus coronavirus (Limited to those newly reported by the People's Republic of China to the World Health Organization in January of Reiwa 2 that they have the ability to transmit to humans.)
- Type 3 Infectious Diseases: cholera, Bacterial dysentery, Enterohemorrhagic Escherichia coli infection, typhoid fever, Paratyphoid fever, Epidemic keratoconjunctivitis, Acute hemorrhagic conjunctivitis, and other infectious disease.

Remarks 2: Criteria for the period of suspension of attendance stipulated in Article 19 of the Enforcement Regulations of the School Health and Safety Act.

Types of infectious diseases	Criteria for the period of suspension of attendance
Type 1	For those who have contracted a type 1 infection, until they are cured.
Type 2	<p>Infectious diseases of the second class (except tuberculosis and meningococcal meningitis). For those who have been affected by the following periods. However, this does not apply if the school doctor or other doctor recognizes that there is no risk of infection due to the medical condition.</p> <p>a Influenza (excluding infectious diseases such as specified avian influenza and new influenza). In this case, 5 days have passed since the onset of symptoms and 2 days have passed since the fever was resolved.</p> <p>b In the case of whooping cough, until the characteristic cough disappears or until the end of treatment with an appropriate antimicrobial substance preparation for 5 days.</p> <p>c In the case of measles, until 3 days have passed since the fever was resolved.</p> <p>d In the case of mumps, 5 days have elapsed since the onset of swelling of the parotid gland, submandibular gland or sublingual gland and until the general condition is good.</p> <p>e In the case of rubella, until the emanation disappears.</p> <p>f In the case of chickenpox, until all the rashes have become crusted.</p> <p>g In the case of pharyngeal conjunctival fever, until 2 days have passed since the main symptoms have disappeared.</p> <p>h In the case of a new coronavirus infection, 5 days have passed since the onset of symptoms and 1 day has passed since the symptoms have subsided.</p> <p>i In the case of tuberculosis and meningococcal meningitis that there is no risk of infection due to the medical condition.</p>
Type 3	For those who have suffered from a type 3 infectious disease, until a doctor recognizes that there is no risk of infection due to a medical condition.

(Remark 3): In the event of the death of a relative of the student, if the student is absent from class due to a funeral, mourning, or other event deemed necessary due to the death of a relative, the period within the range of consecutive days listed in the number of days column in the table below (in the case of traveling to a remote location for a funeral, the number of days required for the round trip) according to the relative.

Relative	days
Spouse	7 days
Parent	
Child	5 days
Grandfather/ Grandmother	3 days 7 days if the student inherits and receives the inheritance of the altar, etc.
Great-Grandfather/ Great-Grandmother	3 days
Grandson	1 day
Siblings	3 days

IV. Scholastic Evaluation Standards

1. Grading Standard

Grade	Score	Description
A+	90 — 100	Excellent work.
A	80 — 89	Very good. Only marginal mistakes.
B	70 — 79	Satisfactory. Understanding but some basic mistakes.
C	60 — 69	Pass. The work fulfills the requirements.
D	0 — 59	Failure. Further work is required.

- Units are earned by achieving a C or better. D is considered failing and no unit is earned.
- Once units are earned, they cannot be rescinded.
- At least 2/3 of the lessons must be attended to receive a scholastic evaluation.
- Based on the performance goals indicated in the syllabus, the instructor in charge evaluates by the scholastic evaluation methods, including tests, reports, announcements, etc.

2. Grade Point Average (GPA) System

The GPA system has been adopted to enable students to recognize the relative position of their grades within the university and to motivate themselves to pursue their studies.

GPA is a numerical value that expresses the level of academic achievement of each student per hour of study and is calculated by multiplying the Grade Point (GP) of each course taken by the number of credits for that course, summing up all courses taken, and dividing this value by the total number of credits taken (Average).

There are two types of GPA: semester GPA, which is an indicator of academic progress and achievement during the semester, and total GPA, which is an indicator for the entire duration of the student's enrollment. If a student retakes a failed course, the "total GPA" will be recalculated by replacing the grades of the retaken course with those of the failed course.

(1) Calculation of GP

The University evaluates grades on a 100-point scale, which is used as the basis for calculating the GP using the following formula.

$$GP = (\text{Score out of } 100 - 55) / 10$$

*However, if GP = less than 0.5, it is assumed to be 0.0.

(2) Calculation of semester GPA and accumulated GPA

① Semester GPA

The semester GPA is calculated by the following formula based on grades reported by the base date for each semester (the last day of August for the first semester and the last day of February for the second semester). No recalculation will be made even if grades are added or changed after the base date.

Semester GPA = Sum of (GP of registered courses for the semester x number of credits for the courses) / Total number of credits for registered courses for the semester

② Accumulated GPA

The accumulated GPA is calculated by the following formula based on grades for all terms during the student's enrollment. If grades are added or changed, the GPA will be recalculated.

Accumulated GPA = (GP of courses registered during the entire period of enrollment x number of credits for the courses) / total number of credits for courses registered during the entire period of enrollment

*For both ① and ②, calculated values are rounded to the second decimal place.

(3) Courses canceled by the course cancellation deadline will not be counted toward the GPA. Courses for which

credits have been approved and courses for which completion requirements have been completed will not be counted toward the GPA.

(4) Semester GPA and accumulated GPA can be checked through the Ibaraki University Information System.

3. Master`s Thesis Subjects

Based on the performance goals indicated in the guide and syllabus, the instructor in charge evaluates each degree of achievement by the above-mentioned grading standard.

Major Field of Research

Performance goals: Each student is assigned a specific research theme in order to learn how to conduct research, interpret experimental data, identify problems, and draw up subsequent experimental plans. Students are also expected to acquire the ability to incorporate the contents of special research in their Master`s thesis.

Special Seminar & Presentation Seminar

Performance goals: Special seminars consisting of a small number of people are conducted to enable students to acquire detailed knowledge and technological understanding about their field. The presentation seminar is intended to develop presentation skills through the process of presenting research results at conferences and school presentation meetings.

4. Master`s Thesis Screening Criteria

Screening Criteria

- The student should understand the purpose of the research task, method, and results correctly, demonstrate scientific inquiry sufficiently, and provide a theoretical description of the thesis.
- To achieve the purpose of research, the student should make effort sufficiently should be made and research should be scientifically carried out by the proper method.

Screening Criteria Method

The screening committee (consisting of a chief examiner and two assistant examiners) evaluates the student`s performance (pass or fail) by the following examination criteria. Moreover, a public Master`s thesis presentation is held and the final examination focusing on the thesis is administered.

Evaluation criteria	success criteria
Ability to discover issues and set research plans	Students will be able to set issues after understanding a certain degree of problems in agriculture, food and the environment, technical issues and past studies, and formulate appropriate research plans for solving the issues.
Ability to analyze Data and information, and consideration	Perform experiment sufficiently and investigations, collect and manage data, and perform analysis and consideration with logical consistency.
Ability to write dissertation and respond to question	Appropriate contents, structure and appearance as master's thesis. In the oral examination, the contents of the master's thesis can be explained accurately. In the Q & A session, students can understand and answer questions.

Research Instruction

- The supervisor will discuss with the student about the research plan and the research program at the start of research, maintains sufficiently discussion with assistant supervisors, and guides the student's research plan.
- The supervisor makes the student understand the method of research instruction, and the research instruction plan for one year.
- The supervisor provides suitable research instruction so that the research may progress along the research instruction plan.
- Assistant supervisors monitor the progress of the student's research, and work with the supervisor to provide suitable guidance and instruction.

5. Completion Standard

Completion means that the requirements for curriculum completion (Article 14 of the Rules of the Graduate School of Agriculture, Ibaraki University) have been satisfied.

Students should have attended for the required number of years (two years or more for regular students, one year or more for outstanding achievers), and have acquired at least 30 units), and have passed the thesis examination and final examination. To receive credit for units, grade evaluation standards shall be applied to the above course work and research, special seminars and presentation seminars.

The thesis examination and final examination are used as the criteria for screening the Master's thesis.

6. Submitting Report of Research Presentation at Academic conferences

Each time you make a presentation at an academic conference, students should obtain the confirmation of your supervisor and make Report of Research Presentation at Academic conferences (Form 8) and submit it to the Academic Affairs Section. Be sure to attach a copy of subscription document (eg. Email) issued by the conference committee.

V. Guide for Submitting Research Plan and Thesis, and Taking the Final Examination

1. Submitting a Research Plan

Before starting their research, students should thoroughly discuss the research title and plan with their supervisors, have thorough discussions with the two assistant supervisors recommended by the supervisors, prepare a research plan (Form 4) stating the chosen research title and plan, and submit the plan to the Academic Affairs Section. Research plans should be submitted by June 1 of the first school year. The due date of students entered in October is December 1.

2. Submitting a Research Progress Report

After 1 year, students should thoroughly discuss the progress of their research with their supervisors, prepare a Research Progress Report (Form 5) detailing theirs and their supervisor's opinions of the progress of their research, and submit the report to the Academic Affairs Section. The Research Progress Report should be submitted by June 1 of the second school year. The due date of students entered in October is December 1.

3. Submitting Master's Thesis

1	Qualifications for submitting thesis	Course work for at least one year in the major, with anticipated completion of Master program.
2	Changing Title	If the title of the thesis differs from that stated in the research plan, the revision should be approved by the supervisor and assistant supervisors, and a Notice of Changing Title of Thesis (Form 7) should be submitted to the Dean of the School.
	Deadline for Changing Title	<u>To be completed in March</u> January 25 (or the next day if January 25 is not a school day) <u>To be completed in September</u> August 1 (or the next day if August 1 is not a school day)
3	Submitting thesis for screening	The thesis should be submitted on A4 paper, with an abstract and the Application for Thesis Examination (Form 6) , Report of Research Presentation at Academic conferences(Form 8) to the Academic Affairs Section.
	Deadline for submitting thesis for screening	<u>To be completed in March</u> January 25 (or the next day if January 25 is not a school day) <u>To be completed in September</u> August 1 (or the next day if August 1 is not a school day)
	Number of copies to be submitted	3 (with 3 abstracts)
4	Master's thesis presentation meeting	A board of examiners, with the supervisor as the chair and the assistant supervisors as members, will examine the thesis.
5	Submitting completed thesis (bound thesis)	Students should submit a copy of the completed thesis that has passed the examination and been revised according to the instructions of the board of examiners, to the Academic Affairs Section. The submitted thesis will be stored in a branch of the affiliated library of the school.
	Deadline for completed thesis (bound thesis)	<u>7 days before the Graduation Ceremony</u>

4. List of related documents

The documents required for the master's thesis preparation process are as follows.

Name of the form (bold must be submitted)	Description of form
Form for Reporting the Research Supervisor (Form 2)	This is a document for deciding the subject with two assistant supervisors in consultation with the supervisor to start the work on the master's thesis.
Form for Reporting to change the Research Supervisor (Form 3)	This document is to notify you if the supervisor or assistant supervisor changes during your master's thesis.

Research Plan (Form 4)	This document describes and submits the summarized research plan and the teaching plan obtained from the supervisor after discussions with supervisor and assistant supervisor.
Research Progress Report (Form 5)	From the second year onwards, you will give a presentation on the progress of your major research at the interim presentation organized by your course. This document is to be prepared and submitted after the interim presentation, after discussion with the supervisor and assistant supervisor based on the content.
Application for Thesis Examination (Form 6)	The master's thesis you have created will be recognized as a thesis by passing the examination. This document is to be submitted to request a review.
Form for Changing the Thesis Title (Form 7)	This document is to be notified with the consent of the supervisor and assistant supervisor if the subject described in "Research Plan(Form 4)" or "Research Progress Report(Form 5)" is changed.
Report of Research Presentation at Academic conferences (Form 8)	This is a document that reports the contents of presentations at Academic conferences. If you have not submitted this form before submitting Application for Thesis Examination, you will need to create one.
List of Research Presentation at Academic conferences (Form 9)	This document is to report the list of presentations reported in the " Report of Research Presentation at Academic conferences (Form 8)" required for "Presentation Exercise" related to master's thesis.

5. Final Examination

The oral presentation and subsequent discussion at the Master's thesis presentation meeting held by the major shall constitute the final examination.

Note: All inquiries should be made to the supervisor and Academic Affairs Section.

VI. The early completion system

The early completion system is the system that allows students who achieved the excellent results during their studies to shorten the enrollment period by completing the necessary procedures.

You can apply for early completion in one year of enrollment period and early completion in one year and a half.

1. Application procedure

If you would like to apply for the early completion, please submit the following documents to the GAKUMU office of the Faculty of Agriculture within the stipulated time limit with the approval of your supervisor. Please pick up the documents (1) to (4) at GAKUMU office before you submit.

The application deadline will be the last semester of your study (**about half a year before you complete your study**) before the end of the desired semester.

- (1). “早期修了認定申請書 (Application for the early completion)” [Designated Form]
- (2). “推薦書 (Letter of recommendation)” [Designated Form]
- (3). “履歷書 (Resume)” [Designated form]
- (4). “研究業績書 (Research achievement form)” [Designated Form]
- (5). Academic paper (Published research paper, paper under printing, or paper under submission [Please include the document to certify the publication process])

2. Certificate completion

You will be first judged whether you are suitable candidate for the early completion. Then, the examination will be conducted based on the submitted documents and the master's thesis interim presentation.

After passing the examination, you must submit your master's thesis (including abstract). If your academic paper you submitted in the application process was under review, you need to submit the published paper or the acceptance letter for the publication.

Please notice that your master's thesis needs to meet the requirements of the academic paper.

3. Requirements of the academic papers in the early completion system

It is necessary that all or part of your master's theses needs to be published or accepted to be published as the **first author in the journals in Japan or international journals specified below**.

[Journals in Japan]

The academic journals with a referee system issued by the academic research associations meeting one of the following (1) and (2).

- (1) The association listed as the Cooperative Science and Research Bodies in the Science Council of Japan and meeting all the following requirements.

- ① The association has the provision that states the name, purpose, office, qualifications of members, and representative.
- ② The association has conducted the activities to improve and develop academic research for more than 3 years.
- ③ The association holds at least one annual meeting for academic presentations and discussions by members in a year.
- ④ The association publishes a journal (the field of the natural sciences must have a peer-review system or equivalent system) of academic research papers (including summaries and abstracts) at least once a year.
- ⑤ The association has the General Assembly that decides the policies concerning operations and activities or the equivalent to this assembly at least once a year.
- ⑥ The association does not limit the members to the specific area or institution.

- (2) The association which is not listed as the Cooperation Science and Research bodies in the Science Council of Japan, but meets all the requirements mentioned above, can be considered by the early completion examination committee (established by the Graduate School of Agriculture).

[International journal]

The academic journals listed in the Journal Citation Reports provided by Clarivate Analytics.

VII. Subjects Listing

1. Graduate School Common Subjects

★Part-time instructors

No.	Subject Title	Instructor	Units	Term/ Semester
MK101	Academic Presentation	★Wakamatsu Hiroko	1	I
MK102	Basic International Communication A	Tajima Misako	1	I
MK103	Basic International Communication A	Tajima Misako	1	I
MK104	Basic International Communication A	★Kakihara	1	I
MK105	Practical International Communication A	★Gina Fidalgo	1	I
MK106	Academic Discussion	★Wakamatsu Hiroko	1	II
MK107	Basic International Communication B	Tajima Misako	1	II
MK108	Basic International Communication B	Tajima Misako	1	II
MK109	Basic International Communication B	Tajima Misako	1	II
MK110	Practical International Communication B	★Gina Fidalgo	1	II
MK111	Academic Information Literacy	Habuchi Hiromasa	1	II
MK112	Science and its ethics	★ohmiya	2	
MK113	Atomic Science and Ethics	Tanaka & others	1	II
MK114	Biotechnology and Society	nakahira & Furutani	1	II
MK115	Sensing for Environmental Monitoring	Minato Atsushi	1	III
MK116	Intelligent Property Right	★hyakutake & sakai	1	III
MK117	Science of Food ~Function, Processing, Safety~ *	Shiraiwa & others	1	III・IV
MK201	Global Environmental Systems I	Yokoki & Kita	1	I
MK202	Sustainable Social System I	Tamura & Kotera	1	I
MK203	Human Systems II	Sato Kunimasa	1	II
MK204	Global Environmental Systems II	Okada & ★Tsuzuki	1	III
MK205	Human Systems I	Ito & others	1	III
MK206	Sustainable Social System II	Uchida & others	1	III
MK207	Overview of agricultural science toward regional sustainability *	Komatsuzaki, Narisawa & ★TBD	1	III・IV

2. Graduate School of Agriculture Common Subjects

No.	Course Title	Instructor	Units	Term/ Semester
AMN001	Asian Agriculture	Sakagami & Komatsuzaki	1	I - IV
AMN002	Asian Agriculture *	Sakagami & Komatsuzaki	1	IV
AMN003	Scientific Literacy	Miyaguchi & others	1	I
AMN004	Scientific Literacy *	Yarita & others	1	III
AMN005	Academic English Skills *	★Drakos	1	IV

3. Applied Subjects

No.	Course Title	Instructor	Units	Term/ Semester
AMN011	Statistics	shoyama kikuko	1	II
AMN013	Capacity Development *	★Furuichi Shingo	1	III・IV
AMN015	Field Experimental Course in Tropical Agriculture *	Sakagami Nobuo	1	I - IV
AMN016	Exercise in Regional Sustainability *	Sakagami Nobuo	1	I・II
AMN017	Field experimental course in Japan *	Tanabata, Komatsuzaki, Sato & Kohari	1	I - IV
AMN018	Internship	Okayama	1	I - IV
AMN019	Agricultural Sciences in the Tropics	Sakagami Nobuo	1	I・II
AMN020	Advanced Mathematical Statistics	shoyama kikuko	1	III
AMN021	Advanced Statistical Analysis	shoyama kikuko	1	IV

4. Master Thesis Subjects

No.	Course Title	Instructor	Units	Term/ Semester
AMN031	Major Field of Research *	Supervisor	10	1st year - 2nd year
AMN032	Special Seminar *	Supervisor	3	1st year - 2nd year
AMN033	Presentation Seminar *	Supervisor	1	1st year - 2nd year

Notes: The courses denoted by an asterisk(*) are conducted in English.
 Course schedule is subject to change. **Please be advised to check regularly the Bulletin Board.**
 The registration period of **Master Thesis Subjects** is your 1st semester of 1st academic year.

5. Subjects for Course in Applied Asian Agriculture

	No.	Subject Title	Instructor	Units	Course Offerings			
					1st Sem.		2nd Sem.	
					I	II	III	IV
Applied Asian Agriculture	Agronomy	AMN101	Advanced Crop Science	Sakoda	1	1		
		AMN102	Advanced Horticultural Science	Inoue & mochizuki	1	1		
		AMN103	Advanced Plant Breeding	Kuboyama	1	1		
		AMN104	Advanced Bioregulation Chemistry	Hasegawa	1			1
		AMN105	Advanced Plant Protection	Kitashima & Nakajima	1		1	
		AMN131	Advanced Lecture on Agronomy I		1			
		AMN132	Advanced Lecture on Agronomy II		2			
	Animal Science	AMN106	Advanced Animal Breeding	Ohkubo	1		1	
		AMN107	Advanced Animal Nutrition	Toyoda	1	1		
		AMN108	Advanced Animal Management	Yasue & Kohari	1			1
		AMN109	Advanced Animal Hygiene	Uetsuka	1	1		
		AMN111	Advanced Animal Cell Engineering	Kanazawa	1		1	
		AMN143	Advanced Animal Physiology	Yoshida	1	1		
		AMN133	Advanced Lecture on Animal Science I		1			
		AMN134	Advanced Lecture on Animal Science II		2			
	Plant and Microbial Sciences	AMN112	Advanced Plant Biochemistry	Asayama & Nakahira	1		1	
		AMN113	Advanced Microbiology	Nishihara	1		1	
		AMN114	Advanced Chemical Ecology	Y. Suzuki	1	1		
		AMN115	Advanced Microbial Ecology	Nishizawa & Narisawa	1	1		
		AMN116	Advanced Natural Product Chemistry	Toshima	1			1
		AMN135	Advanced Lecture on Plant and Microbial Sciences I		1			
		AMN136	Advanced Lecture on Plant and Microbial Sciences II		2			
	Food and Life Sciences	AMN117	Advanced Food Biochemistry	Shiraiwa & Chohnan	1		1	
		AMN118	Advanced Food Processing	Miyaguchi	1	1		
		AMN119	Advanced Food Functionality	Kouzuma	1	1		
		AMN120	Advanced Biochemistry	Kojima	1			1
		AMN130	Advanced Food Safety	Yarita & H. Suzuki	1		1	
		AMN137	Advanced Lecture on Food and Life Sciences I		1			
		AMN138	Advanced Lecture on Food and Life Sciences II		2			
	Agricultural Engineering	AMN122	Advanced Soil Physics	Sakaguchi	1			1
		AMN123	Applied Hydrology	Maeda	1			1
		AMN124	Advanced Biosystems Engineering	Okayama & Komatsuzaki	1		1	
		AMN139	Advanced Lecture on Agricultural Engineering I		1			
		AMN140	Advanced Lecture on Agricultural Engineering II		2			
	Rural Economics	AMN126	Applied Economics	Uchida & Nagasawa	1		1	
		AMN127	Advanced Agricultural Policy	Nishikawa	1		1	
		AMN128	Advanced Rural Development	Itami	1	1		
		AMN129	Advanced Geo-informatics	Kinoshita	1	1		
		AMN141	Advanced Lecture on Rural Economics I		1			
		AMN142	Advanced Lecture on Rural Economics II		2			

Notes: The classes in Applied Asian Agriculture are conducted in English.

6. Subjects for Course in Practical Agricultural Food Science

	No.	Subject Title	Instructor	Units	Course Offerings			
					1st Sem.		2nd Sem.	
					I	II	III	IV
Practical Agricultural Food Science	Animal Science	AMN201 動物育種学特論	Ohkubo	1		1		
		AMN204 動物生化学特論	Toyoda	1	1			
		AMN206 動物衛生学特論	Uetsuka	1		1		
		AMN208 放牧生態学特論	Yasue	1		1		
		AMN209 動物福祉管理学特論	Kohari	1		1		
		AMN210 動物細胞工学特論	Kanazawa	1	1			
		AMN235 動物生体機構学特論	Yoshida	1	1			
		AMN236 動物科学演習	Toyoda & others	1	1			
	Microbial Science	AMN211 食品微生物利用学特論	Chohnan	1				1
		AMN212 遺伝子制御学特論	Asayama	1			1	
		AMN214 応用微生物学特論	Nishihara	1			1	
		AMN215 地圏生態化学特論	Nishizawa	1			1	
		AMN216 微生物生態学特論	Narisawa	1			1	
		AMN231 土壤環境科学特論	Sakagami	1				1
		AMN234 醸造微生物学特論	S. Suzuki	1		1		
	Plant Science	AMN218 生物化学特論	Kojima	1		1		
		AMN219 植物分子遺伝学特論	Nakahira	1	1			
		AMN220 化学生態学特論	Y. Suzuki	1			1	
		AMN221 天然物化学特論	Toshima	1		1		
		AMN222 生物制御化学特論	Hasegawa	1				1
	Food Science	AMN223 食品分子機能学特論	Kouzuma	1				1
		AMN224 畜産物科学特論	Miyaguchi	1			1	
		AMN225 食品生化学特論	Shiraiwa	1			1	
		AMN226 食品機能工学特論	Shoji	1				1
		AMN227 食品免疫学特論	★Ishikawa	1			1	
		AMN233 食品安全分析学特論	Yarita	1	1			
		AMN237 食品保蔵学特論	Nakamura	1				1
		AMN238 食品衛生学特論	H. Suzuki	1			1	

Notes: The classes in Practical Agricultural Food Science are conducted in Japanese.

7. Subjects for Course in Applied Plant Science

	No.	Subject Title	Instructor	Units	Course Offerings			
					1st Sem.		2nd Sem.	
					I	II	III	IV
Applied Plant Science	Plant Protection Science	AMN301	植物病害防除学特論	Nakajima	1			1
		AMN302	農薬学特論	Kikuta	1			1
		AMN303	応用昆虫学特論	Kitashima	1			1
		AMN304	植物感染機構学特論	Furutani	1	1		
	Plant Production Science	AMN306	栽培学特論	TBD	1		1	
		AMN317	作物学特論	Sakoda	1			1
		AMN308	園芸学特論	Inoue	1		1	
		AMN309	青果物利用学特論	Mochizuki	1			1
		AMN310	農業生産技術学特論	Sato	1	1		
		AMN311	作物栄養学特論	Tanabata	1	1		
	Botanical Resources Science	AMN312	植物育種学特論	Kuboyama	1		1	
		AMN314	植物多様性保全学特論	Kokubugata	1		1	
		AMN315	資源植物学特論	Tanaka	1			1
		AMN316	植物化学適応学特論	Murai	1		1	
		AMN318	花き園芸資源学特論	Mizuno	1			1

Notes: The classes in Applied Plant Science are conducted in Japanese.

8. Subjects for Course in Regional Collaboration

	No.	Subject Title	Instructor	Units	Course Offerings			
					1st Sem.		2nd Sem.	
					I	II	III	IV
Regional Collaboration	Agricultural and Environmental Engineering	AMN403	水理学特論	Maeda	1	1		
		AMN405	土壌物理学特論	Sakaguchi	1			1
		AMN407	農地環境工学特論	Makiyama	1		1	
		AMN416	生物生産機械学特論	Okayama	1	1		
		AMN421	農作業学特論	Komatsuzaki	1			1
		AMN422	景観整備学特論	Takase	1	1		
	Agricultural Economy and Symbiotic Society	AMN409	環境経済学特論	Uchida	1		1	
		AMN412	農業史・環境史特論	Itami	1			1
		AMN413	農政学特論	★Arai	1	1		
		AMN414	農産物流通特論	★Kobayashi	1			1
		AMN417	空間情報学特論	Kinoshita	1			1
		AMN419	食料情報学特論	Nagasawa	1			1

Notes: The classes in Regional Collaboration are conducted in Japanese.

VIII. Student lifestyle

1. Nurse's office

We have a nurse's room for everyone to have a safe and healthy school life. The nurse will attend during the term written below.

Attending time

Mon~Fri: 8:30~17:15 (Lunch break 12:00~13:00)
(※Sat, Sun, Holidays, Summer and Winter vacation will be closed)

● Medical check-up

There are two types of medical check-ups. Periodical health check-up and the special health check-up.

[Periodical health check-up]

Every once a year, in early April, all students must have a check-up. If any difficulty about the schedule, ask the nurse.

In case of non-consultation, medical check-up certificate will not be made even if it relates to scholarships, practical trainings, and any employments. Student will have to set up a consultation individually.

[Special health check-up]

Every once a year around November, students specially needed will have to inform to have their check-up. The special health check-ups are for students handling dangerous substance.

● Medical check-up certificate

If needed for Scholarships, Job interviews & tests, and other tests, you will be able to print out the certificate from the printing machine by using the student card (IC card). If the machine is not available, ask the nurse's office.

[Printing with the certificate machine]

Time available: 8:30~18:00
(Close after time, Saturday, Sunday, Holidays.)
※Password are written on post card given when entering University.

[Printing at the Nurse's office]

Inform the certificate grant request sheet to the nurse. ※Attorneys are not accepted.

● Health check-up regulated to employment

If the place of employment requires nothing special, the certificate printed from the certificate machine will be good. If it requires what are written below will need to go to a medical facility in order to get a check-up. In this case, the payment is on one's own expense. Ask the nurse first.

- When the health check-up certificate entries do not fulfill what the place of employments needs.
- When the place of employment needs the certificate before the check-up date.

● **Introduction to Examination, emergency treatment, health consultation, medical facilities**

At the nurse's office, there will be common medicines reserved. If any slight injury or cold, please feel free to visit. The office also introduces close by medical facilities.

The school doctor arrives once a month. If any treatment or questions, please feel free visit the doctor. If needed, the doctor may introduce you specialist. The schedule for the doctor will be notified at the nurse's office. If needed other treatments are available written below.

- 1) Mainly available: Body check-up, blood pressure, eyesight test, body fat check-up, and grip test.
- 2) Following instruction needed: Urine examination, electrocardiography.

If any emergency inside the university, call 029-888-8529 or 029-888-8522.

2. Insurance system

There are insurances such as “Enrollment of Personal Accident Insurance for Students Pursuing Education and Research (PAS) and Liability Insurance coupled with PAS”. Insurance are available for injuries during student activities. Ask the nurse for more info.

● **Enrollment of Personal Accident Insurance for Students Pursuing Education and Research**

Either domestic or overseas, injuries from study activities, or inside the university, school events, official classes outside the university, and under attending school are available to use the insurance.

● **Liability Insurance coupled with PAS**

Either domestic or overseas, damages caused during study activities, school events, or during transfer between both, the insurance will be available.

● **Comprehensive Insurance for Students Lives Coupled with PAS**

Covers student lives for 24 hours. This insurance expands covering range of the enrollment and the liability insurance. This insurance is for students under PAS.

3. Problems and Distress

For students to have a healthy campus life, we have a student consult. Discuss your problems if there are any difficulty.

Special consultant can offer diverse treatment and service.

Any problems are welcome. We will protect one's privacy. Please feel free to ask.

[Iba-Dai consulting room Ami]

Problems and distress are consulted here. Talk out what is disturbing you. At the consulting room, the counselor can introduce you a specialist toward your problem.

The consulting will be done following below.

※Direct consultant: Visit the nurses office or the student consulting room at the 1F of the agriculture building.

OPEN: 8:30~17:00 (LUNCH: 12:00~13:00)

CLOSE: SAT, SUN, HOLIDAY, SUMMER and WINTER BREAK

※PHONE : 029-888-8528

※ADDRESS : 〒300-0393 Inashiki-gun Amimachi Chuo 3-21-1

Ibaraki Daigaku Nougakubu [Iba-Dai nandemo soudanshitu] Ami bunshitu

●Consulting are done at the Iba-Dai nandemo soudanshitu, Hitachi office, and Ami office.

●Opening hours differs in season.

※ Please check the handbook. To for more information.

[Counselling]

During the student days, your field of activity expands, giving you the time to confront yourself. Relationship with friends, seniors, juniors, study, love, and future employment and others may also be considerable. Such as 「not able to make friends」, 「difficulty in relationship」, 「not in a mood coming to IU」, 「feels washed out」, 「issue of personality」, 「crisis counsel」, 「trouble between teachers or seniors」 and so on. Anyone may be embroiled to certain difficulty, causing poor decision leading to confusion.

The meaning of counselling is to readjust your thinking and understanding your situation, understanding what to do, and what you're capable by having someone to listen. Helping your thought calm to restore your mental capacity.

Twice a week a clinical psychologist will come to IU to counsel. If want to have a counsel, make a reservation at the nurse office.

Problems	Counselling (psychiatrist): Dr. Asada
both	Counselling (clinical psychologist): Dr. Kano (Mon・Wed 10:00~17:00)
mentally and health	Nurse: Mrs. Fukaya

4. Harassment consultation

To prevent sexual, academic and other harassments, we have the 「Regulations relating to harassment prevention.」 to correspond the situation and protect the students study environment.

If suffering to harassment, don't try to solve by yourself, ask your friends with the understanding or a counselor. The counselor will protect one's privacy and will keep the details a secret. There will be no inflict, please feel free to reach the consultation.

	Division of Agriculture
Sexual harassment	Counselor from every division will be notified after April.
Academic harassment	
[Cases of sexual harassment]	
• Using job references or study teaching as tools to negotiate to sexual contact.	
[Academic harassment]	
• Spoiling one's study will	
• Stealing one's study or idea	
Website of Ibaraki University http://www.ibaraki.ac.jp/education/studentssupport/harassment/	
Harassment consultation window Tel: 029-228-8016	
✧ It does not have to be the belonging counselor to have a consultation.	
✧ The nurse's office also listens to harassments.	
More details about harassments and harassment consultation will be on website above.	

5. Learning and student life consultation

Problems upon learning and student life are available with your supervisor or counselors written below.

[School · Student committee member]

Details of counsel	Division of Agriculture
Learning problems	Counselor from every division will be notified after April.
School life problems	
[Cases of learning problems]	
• How to take classes. (Difficulties taking credits or constructing time schedules.)	
• Keeping up in class. Stuck in your study. • Changing university.	
• How to take licenses for the teacher`s program.	
• How to study abroad. • Reconsider the major or graduate course.	
[School life problems]	
• Skip class, repeat a year, register leave of absence from university.	
• Accidents involvement. • Trouble in job hunting.	
• Entrance fee, class fee exemption. How to receive scholarships.	
• Trouble with seniors or teachers.	

[Learning support]

There are counselors for student life to support your problems and difficulties with relationship, study, and job hunting. Support to arrange problems and difficulties, find ways of settlement, searching ways to start action, and support for the action.

Communication difficulties such as 「Expressing thoughts and words」 , 「Understanding others words」 . We also support learning difficulties such as 「Working difficulties coming from lack of concentration」 , 「How to write reports and thesis」 .

Not only hearing from oneself, but we also start to support people from the friends and supervisors request. If anyone around needs help, please notify the counselors.

Learning support	Time available: Every Tuesday, Thursday, and Friday 10:00~16:00
	※Infos of the learning support counselors will be notified on the notice boards
	Place: Counsel room (next to the nurses room)
	How to have a counsel: Visit the counsel room when the counselor attends. If you prefer other times or it was during counselling, make reservation at the nurse`s office.

Phone and Email Directory

	Faculty	Room	Email	Phone
Food and Life Sciences	ASAYAMA Munehiko	611	munehiko.asayama.777@vc.ibaraki.ac.jp	029-888-8651
	UETSUKA Koji	520	koji.etsuka.k9@vc.ibaraki.ac.jp	029-888-8539
	OHKUBO Takeshi	620	takeshi.ohkubo.0533@vc.ibaraki.ac.jp	029-888-8656
	KANAZAWA Takuya	619	takuya.kanazawa.omm@vc.ibaraki.ac.jp	029-888-8655
	KOUZUMA Yoshiaki	413	yoshiaki.kouzuma.98@vc.ibaraki.ac.jp	029-888-8682
	KOJIMA Toshio	409	toshio.kojima.1@vc.ibaraki.ac.jp	029-888-8673
	KOHARI Daisuke	iFC 205	daisuke.kohari.abw@vc.ibaraki.ac.jp	029-888-8705
	SAKAGAMI Nobuo	313	nobuo.sakagami.soil@vc.ibaraki.ac.jp	029-888-8688
	SHIRAIWA Masakazu	410	masakazu.shiraiwa.0701@vc.ibaraki.ac.jp	029-888-8680
	SUZUKI Hodaka	522	hodaka.suzuki.food@vc.ibaraki.ac.jp	029-888-8572
	SUZUKI Yoshihito	208	yoshihito.suzuki.chemeco@vc.ibaraki.ac.jp	029-888-8668
	CHOHNAN Shigeru	309	shigeru.chohnan.agr@vc.ibaraki.ac.jp	029-888-8672
	TOSHIMA Hiroaki	107	hiroaki.toshima.spb540@vc.ibaraki.ac.jp	029-888-8662
	TOYODA Atsushi	624	atsushi.toyoda.0516@vc.ibaraki.ac.jp	029-888-8584
	NAKAHIRA Yoichi	610	yoichi.nakahira.41@vc.ibaraki.ac.jp	029-888-8652
	NAKAMURA Akihiro	FI306	akihiro.nakamura.daru@vc.ibaraki.ac.jp	029-888-8683
	NARISAWA Kazuhiko	417	kazuhiko.narisawa.kkm@vc.ibaraki.ac.jp	029-888-8667
	NISHIZAWA Tomoyasu	212	tomoyasu.nishizawa.agr@vc.ibaraki.ac.jp	029-888-8687
	NISHIHARA Hirofumi	307	hirofumi.nishihara.agr@vc.ibaraki.ac.jp	029-888-8685
	HASEGAWA Morifumi	108	morifumi.hasegawa.1@vc.ibaraki.ac.jp	029-888-8660
	MIYAGUCHI Yuji	FI307	yuji.miyaguchi.meat@vc.ibaraki.ac.jp	029-888-8580
	YASUE Takeshi	516	takeshi.yasue.animal@vc.ibaraki.ac.jp	029-888-8576
	YARITA Takashi	623	takashi.yarita.fsa@vc.ibaraki.ac.jp	029-888-8681
	YOSHIDA Yuta	517	yuta.yoshida.animal@vc.ibaraki.ac.jp	029-888-8573

Partner Graduate School

	Faculty	Email	Phone
National Museum of Nature and Science	MURAI Yoshinori	murai@kahaku.go.jp	029-853-8459
	TANAKA Nobuyuki	nobuyuki_tanaka@kahaku.go.jp	029-853-8979
	KOKUBUGATA Goro	gkokubu@kahaku.go.jp	029-853-8423
	MIZUNO Takayuki	tmizuno@kahaku.go.jp	029-853-8434
National Agriculture and Food Research Organization	SHOJI Toshihiko	tshoji@affrc.go.jp	029-838-8041
	SUZUKI Satoshi	satosuz@affrc.go.jp	029-838-8077

	Faculty	Room	Email	Phone
Regional and Comprehensive Agriculture	IKEDA Shinya	729	shinya.ikeda.azabu@vc.ibaraki.ac.jp	029-888-8617
	ITAMI Kazuhiro	723	kazuhiro.itami.ano@vc.ibaraki.ac.jp	029-888-8630
	INOUE Eiichi	316	eiichi.inoue.a@vc.ibaraki.ac.jp	029-888-8553
	USUI Yasuhiro	727	yasuhiro.usui.ne24@vc.ibaraki.ac.jp	029-888-8613
	UCHIDA Susumu	722	susumu.uchida.envr@vc.ibaraki.ac.jp	029-888-8632
	OKAYAMA Tsuyoshi	502	tsuyoshi.okayama.3@vc.ibaraki.ac.jp	029-888-8592
	KIKUTA Shingo	421	shingo.kikuta.pes@vc.ibaraki.ac.jp	029-888-8561
	KITASHIMA Yasuki	422	yasuki.kitashima.kanabun@vc.ibaraki.ac.jp	029-888-8559
	KINOSHITA Tsuguki	730	tsuguki.kinoshita.00@vc.ibaraki.ac.jp	029-888-8635
	KUBOYAMA Tsutomu	509	tsutomu.kuboyama.a@vc.ibaraki.ac.jp	029-888-8643
	KOTERA Akihiko	228	akihiko.kotera.ktr@vc.ibaraki.ac.jp	029-888-8598
	KOMATSUZAKI Masakazu	iFC 207	masakazu.komatsuzaki.fsc@vc.ibaraki.ac.jp	029-888-8707
	SAKAGUCHI Atsushi	229	atsushi.sakaguchi.pd52@vc.ibaraki.ac.jp	029-888-8591
	SAKODA Midori	314	midori.sakoda.uh46@vc.ibaraki.ac.jp	029-888-8551
	SATO Tatsuo	iFC 204	tatsuo.sato.strawberry@vc.ibaraki.ac.jp	029-888-8704
	SHOYAMA Kikuko	609	kikuko.shoyama.sx68@vc.ibaraki.ac.jp	029-888-8697
	TAKASE Yui	125	yui.takase.landscape@vc.ibaraki.ac.jp	029-888-8631
	TANABATA Sayuri	iFC 206	sayuri.tanabata.i@vc.ibaraki.ac.jp	029-888-8706
	NAKAJIMA Masami	427	masami.nakajima.pp@vc.ibaraki.ac.jp	029-888-8563
	NAGASAWA Jun	728	jun.nagasawa.wolf@vc.ibaraki.ac.jp	029-888-8638
	NISHIKAWA Kunio	724	kunio.nishikawa.agri@vc.ibaraki.ac.jp	029-888-8615
	FUKUYO Narufumi	725	narufumi.fukuyo.agr@vc.ibaraki.ac.jp	029-888-8616
	FURUTANI Ayako	GRC 406	ayako.furutani.asano@vc.ibaraki.ac.jp	029-888-8756
	MAEDA Shigeya	231	shigeya.maeda.15@vc.ibaraki.ac.jp	029-888-8601
	MAKIYAMA Masao	227	masao.makiyama.0530@vc.ibaraki.ac.jp	029-888-8597
	MOCHIZUKI Yuya	317	yuya.mochizuki.fuji@vc.ibaraki.ac.jp	029-888-8554
	LIN Xiaolan	233	xiaolan.lin.eh59@vc.ibaraki.ac.jp	029-888-8600

Student Educational Affairs Section
029-888-8522

Regulations of Ibaraki University Graduate School of Agricultural Sciences

(Gist)

Article 1 These regulations are based on the provisions of Article 20, Paragraph 4 of the Ibaraki University Organization Regulations and Article 4, Paragraph 2 and Article 13, Paragraph 3 of the Ibaraki University Graduate School Regulations. Necessary matters shall be stipulated in relation to the above.

(Purpose)

Article 2 The Graduate School of Agriculture aims to develop highly specialized human resources in the field of agriculture who have the ability to solve problems independently in the local and international communities, and to develop advanced specialized knowledge and technology related to sustainable food production that adapts to global environmental changes by taking a bird's-eye view of agriculture in Japan and overseas, and to accurately judge trends in different cultures and fields, and to have deep insight. The purpose of this course is to conduct education and research to cultivate the ability to discover and solve issues related to agriculture and the environment.

(Configuration)

Article 3 The following courses are offered in the majors of the Graduate School.
Major in Agricultural Science
Course in Applied Asian Agriculture
Course in Practical Agricultural Food Science
Course in Applied Plant Science
Course in Regional Collaboration

(Supervisor)

Article 4 A supervisor shall be appointed to guide students' courses.

(How units are calculated)

Article 4-2 In accordance with the provisions of Article 15-2 of the Graduate School Regulations, the number of class hours per credit for the courses offered by the Graduate School shall be based on the hours of each of the following items according to the teaching methods listed in the following items.
(1)Lectures and seminars: 15 hours
(2)Experiments, practical training and practical skills: 30 hours
2)Notwithstanding the provisions of the preceding paragraph, if it is deemed necessary, the number of class hours per credit may be determined separately within the time stipulated in Article 32, Paragraph 1 of the Ibaraki University Regulations which applies mutatis mutandis in accordance with the provisions of Article 15-2 of the Graduate School Regulations.

(Teaching Subjects, Number of Units, and Completion Methods)

Article 5 The courses and the number of credits for the common courses and major courses of the Graduate School shall be as shown in Appendix 1.
2) The method of taking the course shall be as stipulated in the remarks column of the attached table.

(Course Registration)

Article 6 Students must notify the Dean of the Graduate School at the beginning of each semester of the courses they intend to take.

Article 7 Deletion

(Special Provisions for Educational Methods)

Article 8 When it is recognized that there is a special need for education, classes or research guidance may be provided at night or at a specific time or term.

(Examinations and Recognition of Credits)

Article 9 Unit credits for classes shall be approved based on examinations and other methods.
2) Those who were unable to take the final examination due to unavoidable circumstances such as illness may be granted a make-up examination upon request.

(Enrollment in courses at other graduate schools or graduate schools, etc.)

Article 10 Students may, when deemed necessary by their academic advisors, take courses from other graduate schools with the permission of the Dean of the Graduate School concerned.
2) With the permission of the Dean of the Graduate School, students may take courses from other graduate schools with the permission of the graduate school concerned. In this case, the Dean of the Graduate School shall consult with the Graduate School in

advance on necessary matters.

3) Credits earned pursuant to the provisions of the preceding two paragraphs may be accepted as credits required for completion of the major up to a maximum of 15 credits.

(Research guidance at other graduate schools or research institutes)

Article 11 With the permission of the Dean of the Graduate School, students may receive necessary research guidance at other graduate schools or research institutes, provided, however, that the period of receiving such research guidance shall not exceed one year.

2) In the case of the preceding paragraph, the Dean of the Graduate School shall consult with the relevant graduate school or research institute in advance on necessary matters.

(Recognition of credits earned prior to enrollment)

Article 12 If the Dean of the Graduate School deems it to be educationally beneficial, credits earned at the Graduate School or other graduate schools before the student enters the Graduate School may be deemed to have been earned by taking courses at the Graduate School after entering the Graduate School.

2) The number of credits that can be deemed to have been earned pursuant to the provisions of the preceding paragraph shall not exceed 15 credits for credits other than those earned at the Graduate School, except in the case of transfer and re-enrollment.

3) In addition to the provisions of the preceding two paragraphs, procedures for the recognition of credits earned prior to enrollment shall be separately prescribed.

(Long-term students)

Article 13 When a student wishes to systematically complete the curriculum for a certain period of time beyond the standard period of study due to circumstances such as having a job, he or she may be granted permission as a long-term student in accordance with the Ibaraki University Graduate School of Long-Term Student Regulations.

2) In addition to what is stipulated in the preceding paragraph, necessary matters regarding long-term students shall be separately prescribed.

(Grading)

Article 14 The grade evaluation of exams or research reports, etc. for course subjects shall be based on a maximum score of 100 points, and A+ (90 points or more), A (80 points to 90 points), B (70 points to 80 points), C (60 points to 70 points) and D (less than 60 points), and A+, A, B, and C are accepted.

(Submission and review of Thesis)

Article 15 The Thesis must be submitted to the Dean of the Graduate School with the consent of the principal supervisor during the specified period.

2) The examination of the Thesis shall be in accordance with the Ibaraki University Degree Regulations.

(Final Exam)

Article 16 The final examination shall be in accordance with the Ibaraki University Degree Regulations.

(Completion Requirements)

Article 17 The requirements for completion are to be enrolled in the Graduate School for at least two years, to have earned at least 30 credits in the subjects prescribed by the Graduate School, to have received the necessary research guidance, and to pass the dissertation examination and final examination. However, with regard to the period of enrollment, it is sufficient for those who have made outstanding achievements to be enrolled in the graduate school for at least one year.

(Miscellaneous)

Article 18 In addition to what is stipulated in these regulations, necessary matters shall be determined by the Graduate School Committee.

Deadline (for students of **April Admissions**): 2025 / 4 / 18 (Fri.)

Deadline (for students of **October Admissions**): 2025 / 10 / 10 (Fri.)

指 導 教 員 届
Form for Reporting the Research Supervisor

年 月 日
Year Month Day

茨城大学大学院農学研究科長 殿

To the Dean of the Graduate School of Agriculture, Ibaraki University

_____ 年度入学

Admitted in the 20____ academic year

学 生 番 号

Student ID number _____

氏 名

Signature _____

研究科在学中の指導教員及び論文題目について、下記のとおりお届けいたします。

The following is a report of the research supervisor and the thesis title at the school.

記

1. コアモジュール名 Core Module _____

2. 主指導教員名 (1 名) Name of Main Supervisor (one person)

副指導教員名 (2 名) Names of Assistant Supervisors (two person)

3. 論文題目

Thesis title

※ 指導教員及び副指導教員 2 名の署名を得てから提出すること

After obtaining the signature of a total of three supervisors and assistant supervisors,
submit

年 月 日
Year Month Day

指導教員変更願

Request for Approval to change Supervisor

農学専攻長 殿

To the Chairperson of the Major in Agricultural Science

届出者

茨城大学大学院農学研究科

the Graduate School of Agriculture

農学専攻 _____ コース

Major in Agricultural Science _____ course

学生番号

Student ID number _____

氏 名

Signature _____

指導教員を下記のとおり変更したいので、承認願います。

I would like to ask to change the supervisor as follows.

記

1. 主指導教員名 Name of Main Supervisor

Previous : _____ Next : _____

2. 副指導教員名 Names of Assistant Supervisors

Previous : _____ Next : _____

Previous : _____ Next : _____

3. 変更年月日更理由 Date of change

年 月 日

Year Month Day

変更理由 Reason of Change

※ 変更する主指導教員または副指導教員に事前に了承を得てから提出すること

Before submission, you should be required to have an approval of the main supervisor or assistant supervisor you change.

Date: (year) (month) (day)

Application for Thesis Examination

To the Dean of the Graduate School
of Agriculture of Ibaraki University

Applicant

Student ID Number: _____

Name: _____

Based on Article 4 of the Rules for Master's Degrees of Ibaraki University, I hereby
apply for examination of my Master's thesis. The following documents are attached:

1. Thesis : 3 copies

2. Abstract of the thesis : 3 copies

Title of the thesis _____

Supervisor		Assistant	
		supervisors	

* Signatures are required.

Date: (year) (month) (day)

Form for Changing the Thesis Title

To the Dean of the Graduate School
of Agriculture of Ibaraki University

Applicant

Student ID Number: _____

Name: _____

Title stated in
the plan submitted _____

New Title _____

Supervisor		Assistant supervisors	

* Signatures are required.

Date: _____

Year / Month / Day

To the Chairperson of the
Major in Agricultural Science

Student ID Number: _____

Course: _____

Name: _____

Report of Research Presentation at Academic conferences

I would like to report that I made a presentation as described below.

Name of the Conference	
Period and Location	Period: Location:
Title of the Presentation	
Abstract of the Presentation (If you need more space, please check <input checked="" type="checkbox"/> "See the Attached Paper" and submit the abstract in another paper.)	<input type="checkbox"/> See the Attached Paper
Supervisor	(Name)

(Note 1) Be sure to attach a copy of subscription document (eg. Email) issued by the conference committee.

(Note 2) Be sure to submit the report for each presentation.

(Note 3) If you submit your abstract with the attachment, be sure to include the title and presenter (only include the first presenter or the responsible presenter) of the presentation..

Date: _____

Year / Month / Day

To the Chairperson of the
Major in Agricultural Science

Student ID Number: _____

Course: _____

Name: _____

List of Research Presentation at Academic conferences

I would like to report that I made a presentation during my enrollment period as described below.

記

Name of the Conference	Period of the Conference	Title of the Presentation

Supervisor _____

Graduate School of Agriculture
Ibaraki University

3-21-1, Chuuo, Ami, Inashiki, Ibaraki, 300-0393

TEL: 029-888-8522

FAX: 029-888-8545

HP: <https://www.agr.ibaraki.ac.jp/graduate/>